Club Constitution

1. Name of Club

The club will be called ***'Canterbury Crocodiles Dodgeball Club'*** and will be affiliated to British Dodgeball.

2. Aims and objectives

The aims and objectives of the club will be:

- To offer coaching, participation and competitive opportunities in Dodgeball.
- To promote the sport of Dodgeball and Dodgeball in Canterbury and surrounding areas.
- To ensure a duty of care to all members of the club.
- To provide all its services in a way that is fair to everyone.
- To ensure that all present and future members receive fair and equal treatment.

3. Membership

Club membership is reviewed each year at the club. This helps cover the cost of British Dodgeball Affiliation, funding new equipment and growth of the club.

4. Officers of the club

The officers of the club will be:

- Chair
- Safeguarding and Welfare Officer
- Treasurer

Officers will be elected every year at the Annual General Meeting. They may not serve in the same position for more than nine years.

Additional Committee Members will be elected every year at the AGM (EGM or General Election). These may include but will not be limited to: Academy Development Officer and Adult Development Officer. Additional Committee Members may be co-opted onto the committee throughout the year as required.

5. Committee

The club will be managed through the Management Committee.

Only these posts (and any additional Committee Members) will have the right to vote at meetings of the Management Committee.

The Management Committee will be convened by the Chair of the club and hold no less than 3 meetings per year.

The quorum required for business to be agreed by the Management Committee.

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

All committee members must ensure they have relevant safeguarding, welfare and first aid training paid for either by the club (funds allowing) or by themselves. Committee members must also act as a focal point for the club, promoting club activity to encourage new members to come as well as being present at most sessions (three out of four).

6. Finance

All club monies will be banked in an account held in the name Canterbury Crocodiles Dodgeball Club (HSBC Business Account).

The Committee will be responsible for the finances of the club.

The financial year of the club will end on: 31st July.

An audited statement of annual accounts will be presented by the Treasurer/Chair at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures from the Chair and Treasurer.

All monies in the club will be spent on growing the club, new equipment, facility hire, British Dodgeball associated costs and improving the experience for members.

7. Annual general meetings

Notice of the Annual General Meeting (AGM) will be given by the Club. Not less than 14 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Chair prior to the AGM, EGM or a general election.

Elections of officers are to take place at the AGM, EGM (or a general election may be organised).

All active members (who have paid membership) have the right to vote at the AGM, EGM or general election.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGM's will be the same as for the AGM.

8. Discipline and appeals

All complaints regarding the behaviour of members should be submitted in writing to the Safeguarding and Welfare Officer.

A disciplinary committee will be formed and will hear complaints within **21** days of a complaint being lodged. The disciplinary committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within **21** days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. An appeals panel (comprising different members from the disciplinary committee) will consider the appeal within **21** days of the Safeguarding and Welfare Officer receiving the appeal. The decision of the appeals panel is final.

9. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the management committee.

In the event of dissolution, any assets of the club that remain will become the property of **a local club, school or charitable organisation.**

10. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

11. Declaration

Canterbury Crocodiles Dodgeball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

James Owen – Canterbury Crocodiles Dodgeball Club Chair

Date: 05/07/2023